DMCA POLICY – Claims Regarding Copyright Infringement

Pursuant to the Digital Millennium Copyright Act (17 U.S.C. 512), <u>Sandhills Group Companies</u> have implemented procedures for receiving written notification of claimed infringements. If you believe in good faith there is content on a Sandhills website that violates United States copyright law, a copyright infringement notification can be submitted via email or post. Specifically the notice must contain the following information:

- Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single notification, a representative list of such works at that site.
- Identification of the material that is claimed to be infringing or to be the subject of infringing activity and
 that is to be removed or access to which is to be disabled, and information reasonable sufficient to permit
 the service provider to locate the material.
- Information reasonably sufficient to permit the service provider to contact the complaining party, such as
 an address, telephone number, and, if available, an electronic email address at which the complaining
 party may be contacted.
- A statement that the complaining party has a good faith belief that use of the material in the manner complained of is not authorized by the copyright owner, its agent, or the law.
- A statement that the information in the notification is accurate, and under penalty of perjury, that the
 complaining party is authorized to act on behalf of the owner of an exclusive right that is allegedly
 infringed.

The copyright infringement notification must be signed, either physically or electronically, by the owner of the exclusive right that is allegedly infringed, or by a person authorized to act on behalf of the owner of the exclusive right that is allegedly infringed.

Please send the copyright infringement notification to the Sandhills Copyright Agent via email or via mail to the following address:

DMCA Complaints

Sandhills Copyright Agent 3rd Floor, 1 Ashley Rd Altrincham Cheshire WA14 2DT United Kingdom Sandhills reserves the right to review the allegedly infringing material and independently determine whether it is infringing.

Please note that any notice or counter-notice you submit must be truthful and must be submitted under penalty of perjury. A false notice or counter-notice may give rise to personal liability. You may therefore want to seek the advice of legal counsel before submitting a notice or counter-notice.

Sandhills' Copyright Infringement Counter-Notification Procedure

If you believe in good faith material you posted to Sandhills' site was not infringing and that a notice of copyright infringement has been improperly submitted against you, you can submit a counter-notice, pursuant to Sections 512(g)(2) and (3) of the Digital Millennium Copyright Act. The counter-notice must include the following:

- Identification of the specific URLs of material that Sandhills has removed or to which Sandhills has disabled access.
- Your full name, address, telephone number, and email address.
- The statement: "I consent to the jurisdiction of the Federal District Court for the district in which my
 address is located, or if my address is outside of the United States, the District of Nebraska, in which
 Sandhills Global is located, and will accept service of process from the claimant."
- The statement: "I swear, under penalty of perjury, that I have a good faith belief that the material was removed or disabled as a result of a mistake or misidentification of the material to be removed or disabled."

The counter-notice must be signed, either physically or electronically.

Please send the counter-notice to our Copyright Agent via email (Copyright-Agent@sandhills.com) or post:

DMCA Complaints

Sandhills Copyright Agent 3rd Floor, 1 Ashley Rd Altrincham Cheshire WA14 2DT United Kingdom After we receive your counter-notification, we will forward it to the party who submitted the original copyright infringement notification. Please note that when we forward your counter-notice, it will include your personal information. If you are concerned about protecting your anonymity, please consult with an attorney about other options.

Please be advised that in appropriate circumstances we terminate repeat infringers.

Please note that any notice or counter-notice you submit must be truthful and must be submitted under penalty of perjury. A false notice or counter-notice may give rise to personal liability. You may therefore want to seek the advice of legal counsel before submitting a notice or counter-notice.